

# TOWN OF MAHONE BAY EXPENSE CLAIM

Mileage Rate 0.4415 per KM

MONTH May 2018

NAME Luke Wentzell  
Manager of Finance

TRAVEL - OWN VEHICLE				
DATE	TO	PURPOSE OF TRIP	KMS	Cost
				-
				-
				-
				-
				-
				-
<b>TOTAL-OWN TRAVEL</b>				<b>0.00</b>
OTHER TRAVEL COSTS				
Type	Dates	Notes		Cost
Taxi/Bus/ Ferries/ Bridge Tolls (include tips)				\$ -
Parking				\$ -
Highway Toll				\$ -
Highway Toll - Amherst				\$ -
Gas for Rental Car				
<b>TOTAL-OTHER TRAVEL</b>				<b>0.00</b>
ACCOMODATIONS (All room costs except meals) (no acholol to be included)				
Name of Hotel/Motel	Dates			Cost
				<b>0.00</b>
MEALS (not included in Event Registration) include tips (no acholol to be included)				
Date	Breakfast/Lunch/Dinner			Cost
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL-MEALS</b>				<b>0.00</b>
Other Expenses				
Date	Item/Description			Cost
7-May-18	CPA	Public Sector Certificate Program - Level 1		\$ 1,259.25
7-May-18	CPA	Public Sector Accounting Handbook		\$ 140.59
<b>TOTAL-OTHER EXPENSES</b>				<b>1,399.84</b>
<b>TOTAL- EXPENSES THIS CLAIM</b>				<b>1,399.84</b>
<b>LESS:</b>	Personal expenses/spouse, non claimable expenses etc			
<b>LESS:</b>	Paid direct by the Town by Cheque or Town Credit Card			
<b>NET AMOUNT PAYABLE TO COUNCILLOR OR EMPLOYEE</b>				<b>1,399.84</b>



Luke Wentzell <luke.wentzell@gmail.com>

## CPASTore order K159327

1 message

CPASTore <orders@castore.ca>  
To: luke.wentzell@gmail.com

Mon, May 7, 2018 at 3:24 PM



Relevant, reliable information  
for better business decisions



Dear Luke Wentzell:

Thank you for shopping at the CPASTore.

Your order number is K159327. [View your order history.](#)

Your CPASTore order includes the following item(s):

Item	Item no.	Quantity	Price
Public Sector Certificate Program - Level I On-Demand Courses - Registration	50105822-16	1	\$1,095.00
<b>Subtotal:</b>			<b>\$1,095.00</b>
<b>Shipping &amp; handling:</b>			<b>\$0.00</b>
<b>GST/HST:</b>			<b>\$164.25</b>
<b>Total charged to your credit card:</b>			<b>\$1,259.25</b>

### DETAILS FOR PUBLIC SECTOR CERTIFICATE PROGRAM - LEVEL I

The total amount of CPD credits/hours available for this event is up to 40 hours.

#### PRODUCT / EVENT INFORMATION

##### Access to Online Modules

You will receive an email within the next hour with your log-in access to the CPA Canada online learning environment at: <https://education.cpacanada.ca>. Check and ensure you have access to the platform and for further instructions about course requirements.

If you do not receive this email, please email [D2Lsupport@cpacanada.ca](mailto:D2Lsupport@cpacanada.ca) or contact the helpdesk portal at <https://cpacanada.service-now.com/support>

##### Cancellation Policy:

If, for any reason, you need to cancel from this program, you may do so, provided you have not accessed any of the online modules of the program. Cancellations will be subject to a \$150 administration fee (plus applicable taxes). No refunds available once online modules have been accessed. All cancellations must be received in writing by email to [customerservice@cpacanada.ca](mailto:customerservice@cpacanada.ca)

##### Questions/Corrections

REGISTRAR



Luke Wentzell <luke.wentzell@gmail.com>

## CPAstore order K159331

2 messages

CPAstore <orders@castore.ca>  
To: luke.wentzell@gmail.com

Mon, May 7, 2018 at 4:06 PM



Relevant, reliable information  
for better business decisions



Dear Luke Wentzell:

Thank you for shopping at the CPAstore.

Your order number is K159331. [View your order history.](#)

Your CPAstore order includes the following item(s):

Item	Item no.	Quantity	Price
CPA Canada Public Sector Accounting Handbook (PSACC) Book (Softcover) (to be shipped within 7-10 business days)	04200	1	\$115.00
		<b>Subtotal:</b>	<b>\$115.00</b>
		<b>Shipping &amp; handling:</b>	<b>\$17.25</b>
		<b>GST/HST:</b>	<b>\$8.34</b>
		<b>Total charged to your credit card:</b>	<b>\$140.59</b>

**Note:**

- Physical items (e.g., books and DVDs) will be shipped within 7-10 business days.

CPA Canada tax registration numbers:  
GST/HST - 83173 3647 RT0001  
QST - 1219981046 TQ0001

We value your business and hope you will shop with us again.

Should you have any questions, please contact our [customer service team](#).

Mon to Fri, 9am to 5pm ET | 1-866-256-6842 | [support@castore.ca](mailto:support@castore.ca)